

- Bill of sale from old vehicle if applying for credit voucher.
- Ask about credit voucher for vehicle traded in or sold.

Individual (Out of State):

- Original Title (or Application for Title if financed).
- Notorized bill of sale with purchase price and signed by previous owner.
- Tag receipt from old vehicle if transferring a tag from former vehicle.
- If vehicle is not titled in other state, a copy of complete registration from other state, signed by previous owner.
- Bill of sale from old vehicle if applying for credit voucher.
- Ask about credit voucher on vehicle traded in or sold.

RENEWAL PROCESS

A registration courtesy reminder is mailed for each vehicle that is currently registered in Lee County. The reminders are mailed the first few days of each renewal month. Although these courtesy reminders are mailed, it is still the responsibility of the vehicle owner to make sure the vehicle is registered and fees paid on time. Please bring your courtesy reminder or last registration with you when renewing in person. The drivers license number of the owner of record is also required.

Vehicles can be renewed via the mail. Mail the reminders along with a check or money order (be sure to include the mail fee for each vehicle) to the address shown on the reminder cards. Be sure to have the owner of record sign the cards and include their driver license number. **In order for the renewal to be processed via the mail, the renewal card and payment must be in our office by the last working day of the month.**

Vehicles that are renewed late are subject to a \$15 late fee. Vehicles not driven during the expiration/renewal month may sign a non use affidavit to avoid the penalty.

All ad valorem tax must be brought current regardless of use of vehicle.

NEW RESIDENTS FROM ANOTHER ALABAMA COUNTY

Residents moving from another Alabama county will need to bring in the renewal reminder or the previous year's registration in order to obtain Lee county plates. You may wait until your renewal month to switch the registration.

LINKS TO ALABAMA DEPARTMENT OF REVENUE

Search for personalized tag availability:

<https://www.alabamainteractive.org/dorpt/UserHome.str>

View various personalized tag descriptions (Make choice from menu bar)

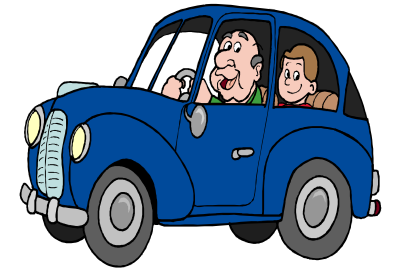
<http://www.ador.state.al.us/motorvehicle/index.html>

Non Commercial Cars, Pickups, Motorcycles, Travel Trailers and some Motor Homes (R1, R2) renew in the months below.			
JANUARY	A,D	JUNE	M,I
FEBRUARY	B	JULY	P,L
MARCH	C,E	AUGUST	J,K,R
APRIL	F,G,N	SEPTEMBER	Q,S,T
MAY	H,O	OCTOBER	U,V,W,X,Y,Z
Commercial vehicles, National Guard, some Motor Homes (R3 and above), non IRP semi tractors and commercial trailers renew in Oc-			



Lee County Revenue Commissioners Office

Motor Vehicle Registration Info



**OLINE W PRICE, ACTA
LEE COUNTY REVENUE COMMISSIONER
P.O. BOX 999
OPELIKA, AL 36803-0999
215 South 9th Street 36801
Telephone (334) 737-3655
Fax (334) 705-5081
Toll Free (800) 239-4469**



**Smiths Station Satellite Office
9063 Lee Road 246 Suite 4
Smiths Station, AL 36877
Telephone (334) 291-1326
Fax (334) 448-3774**

VEHICLE INSPECTION

PER CODE OF ALABAMA RULING 810-5-5.13, a physical inspection of a motor vehicle and verification of the vehicle identification number and the descriptive data shown on the application is required only for first certificates of title, including certificates of title for the following:

(a) **New Vehicles - Application for first title.**

(b) **Out-of-State Vehicles - Brought into Alabama requiring registration and titling in this State and surrendering of out-of-state title.**

(c) **Other Vehicles - Not currently titled in Alabama and subject to registration and titling in this State.**

AUTOMOBILE INSURANCE

Beginning June 1, 2000, motorists will be required to carry liability insurance on each motor vehicle. Failure to show proof of coverage at traffic stops could result in a fine of up to \$500. Proof of insurance is not required to register a motor vehicle. Beginning January 1, 2001, an insurance certification was incorporated into the motor vehicle registration form which the customer signs before registration is complete."

NEW RESIDENTS

Newcomers must register their vehicles within 30 days of entering the state of Alabama. This involves transferring the vehicle title to Alabama and then registering the vehicle.

After transferring title, the vehicle will be registered and ad valorem tax and tag fees will be calculated. Ad valorem taxes for personal vehicles are based on 15% of the appraised value which, is calculated by the State of Alabama. Recreational vehicles, motorcycles and vehicles used for commercial purposes are taxed at 20%.

Required documentation is listed below.

No Lien

- Original Title from other state.

Financed

- Copy of front of title.
- Account number where payments are made.

Leased with a lien

- Copy of title.
- Power of attorney from lease company to the customer.
- Account number where payments are made.

Leased without a lien

- Original title.
- Power of attorney from the lease company to the customer.

NOTES:

If the vehicle is not in your name, you will need a Power of Attorney from the owner

A copy of your last registration may be required if the VIN is not legible on the title copy

NEW PURCHASE

In order to avoid a \$15 late registration fee, newly acquired vehicles must be registered within 20 calendar days of purchase.

Documentation needed for the purchase of a new/used vehicle depends on who the vehicle was purchased from.

Customers with vehicles purchased from an Alabama Dealer, the application for title and bill of sale are required.

Customers with vehicles purchased from out of state dealers will be required to pay sales tax and possibly apply for a title for the vehicle.

Customers with vehicles purchased from an individual will be required to pay sales tax and apply for a title. If the vehicle was last registered in Alabama, ad valorem taxes will have to be brought current before the vehicle can be registered. **Required documentation is listed below.**

Alabama dealer:

- Application for Title.
- Sales invoice (Bill of Sale) to verify sales tax was paid
- Tag receipt from old vehicle if transferring tag from a trade in.
- Ask about credit voucher on vehicle traded in or sold.
- Sales invoice from dealer will need to show trade in listed to receive credit voucher. If not, then you will need written confirmation of disposal of vehicle with dealer.
- Documentation must be original documents. Faxed copies cannot be accepted.

Out-of-state dealer:

- Original Title or Application for Title (or MSO/Certificate of Origin if new vehicle).
- Sales Invoice (Bill of Sale) to see how much sales tax is owed.
- Tag receipt from old vehicle if transferring tag from a trade in.
- Ask about credit voucher on vehicle traded in or sold.
- Sales invoice from dealer will need to show trade in listed to receive credit voucher. If not, then you will need written confirmation of disposal of vehicle with dealer.
- Documentation must be original documents. Faxed copies cannot be accepted.

Individual (Alabama):

- Original Title (or Application for Title if financed)
- Bill of Sale with purchase price and signed by former owner.
- Last tag receipt of former owner.
- Vehicle is subject to back taxes up to two years if tag receipt from former owner is not provided.
- Tag receipt from old vehicle if transferring a tag from former vehicle.